**Independent Chairs Report – PGR Oral Examination**

|  |  |
| --- | --- |
| Candidate |  |
| School / Faculty |  |
| Director of Studies |  |
| Internal Examiner 1 |  |
| Internal Examiner 2 \* |  |
| External Examiner 1 |  |
| External Examiner 2 \* |  |
| Independent Chair |  |
| Observer \* |  |

\*if applicable

|  |  |
| --- | --- |
| Date |  |
| Location |  |
| Start Time |  |
| Finish Time |  |
| Outcome  (PhD candidate)  \* delete as appropriate | PhD  PhD with amendments  Revise and Resubmit  MPhil  Fail |
| Outcome  (MPhil candidate)  \* delete as appropriate | MPhil  MPhil with amendments  Revise and Resubmit  Fail |

**Please confirm the following:**

|  |  |
| --- | --- |
| The venue for the examination was appropriate | Yes / No |
| The candidate was formally introduced to the examiners | Yes / No |
| The candidate was made aware of the purpose and procedure of the oral examination | Yes / No |
| If applicable, the candidate was happy for his/her supervisor to be in attendance | Yes / No / NA |
| The candidate was given the opportunity to inform the examiners of any mitigating circumstances which might impact on his/her performance | Yes / No |
|  |  |
| The examination was conducted in line with the University’s Research Degree Regulations.  *If No please provide further details in the summary section below.* | Yes / No |
| The candidate was given adequate opportunities to defend their thesis | Yes / No |
| If applicable, where a member of the candidates supervisory team was present they acted purely as an observer | Yes / No / NA |
| During the examination did you have to intervene at any stage? | Yes / No |
| If yes please provide further details  *eg ask supervisor to act as an observer only; request a comfort break* | |

***Please provide a brief summary of the conduct of the oral examination noting, if appropriate, any areas of good or bad practice in the conduct of the oral examination***

***You are not expected to assess the academic performance of the examiners or the candidate.***

*e.g. In your opinion:*

*Did the candidate appear reasonably comfortable and relaxed throughout?*

*Was the candidate able to respond to the majority of questions posed?*

*Did the examiners have to repeatedly rephrase questions to enable the candidate to answer?*

*Was the questioning positive and constructive?*

*Was the candidate given adequate time to respond to questions?*

*Did the examiners use a range of different questioning techniques (open and closed questioning)?*

Signed

Date